

To: Nguyen, Lyndsey[Nguyen.Lyndsey@epa.gov]
Cc: Roman, Edith[Roman.Edith@epa.gov]; Frederique, Alain[frederique.alain@epa.gov]
From: Vandenburg, Amy
Sent: Wed 10/4/2017 4:21:46 PM
Subject: Work Codes in PeoplePlus 9.2

Hi,

The following work code was pre-loaded into PeoplePlus 9.2 for you. In the future, when you have site project codes to be added, send them to me. I'll need the site project code and the program project code (i.e., Remedial, Removal, etc.).

Please note that they only loaded codes that had been used during FY 2017 up until May. Any codes after that will have to be entered manually, including the hurricane work codes. I'll start entering the hurricane codes tomorrow when the system opens. Because the process requires an approval by OCFO, it may take a day or two to show up in PeoplePlus.

Also, feel free to let me know about codes that you won't need anymore.

An indirect work code for non-site specific time was also loaded for you.

ERT	NGUYEN, LYNDSEY	T_303DC6: NIAGARA FALLS BOULEVARD	A23QRV00723000
-----	--------------------	--------------------------------------	----------------

Amy Vandenburg

OLEM/OSRTI/RMD/BPEB

(703) 603-9028 (office)